

WINCHESTER TOWN FORUM

23 September 2015

2015/16 WORK PROGRAMME

REPORT OF THE HEAD OF LEGAL AND DEMOCRATIC SERVICES

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RECENT REFERENCES:

WTF200 – 2015/16 Work Programme and Appointments – 10 June 2015

EXECUTIVE SUMMARY:

This report sets out the Forum's draft work programme for the remainder of the Municipal Year.

The Forum is also asked to consider this work programme and discuss any additional issues it wishes to incorporate for consideration.

RECOMMENDATIONS:

1. That the Forum notes the contents and the setting of items within the Work Programme for 2015/16; and
2. That the Forum agrees any additional issues it wishes to consider during the 2015/16 Municipal Year and delegates to the Corporate Director, in consultation with the Chairman, authority to set these items within the detailed work programme.

## WINCHESTER TOWN FORUM

23 September 2015

### 2015/16 WORK PROGRAMME

#### REPORT OF HEAD OF LEGAL AND DEMOCRATIC SERVICES

##### 1. Purpose

1.1 The purpose of this Report is to formulate the Work Programme of the Winchester Town Forum for the remainder of the 2015/16 Municipal Year with the aim of setting it's main items of business going forward. The setting of this Work Programme does not preclude additional items being included by Cabinet or suggestions being made by the Town Forum during it's meetings throughout the year.

##### 2. The 2015/16 Municipal Year

2.1 The Forum is now a well established part of the Council's democratic process and Cabinet has previously indicated its support for the Forum playing a greater role in providing a 'Winchester voice' on issues that affect the Town area.

2.2 In considering which subjects the Forum should discuss in the coming year, Members should refer to:

i) Vision for Winchester Document:

<http://www.winchester.gov.uk/assets/files/12229/VisionofWinchester2012-WEbV2.pdf>

ii) Winchester Town Forum's Terms of Reference (as set out on the reverse of the agenda sheet)

iii) Issues considered by the Forum in the previous year – considered at the last meeting held on 10 June 2015 (WTF200 refers)

iv) Latest Forward Plan

2.3 In selecting items for discussion, Members should be mindful of the officer resources required and whether there is other relevant Council work being undertaken in the same area, to avoid duplication.

2.4 For information, the draft work programme 2015/16 for the Forum is set out in Appendix A below.

2.5 This Work Programme 2015/16 (Appendix A) incorporates the items that were set out in Work Programme and Appointments 2015/16 report considered at the last meeting of the Town Forum held on 10 June 2015 (WTF200 refers) and the some of the items suggested by Town Forum Members at that meeting, as listed below:-

Allocated Items suggested by the Town Forum at the last meeting:

- Solar City – Progress Update;
- Promotion of Community Engagement: Noticeboards and Literature and
- Council Policy relating to Memorial Trees and Street Furniture

Unallocated items suggested by the Town Forum at the last meeting:

- Public Transport – Bus Services in North and West Winchester (SALT Group); and
- Provision of Affordable Housing in Winchester

The Town Forum are asked to allocate the two remaining items, as set out above, in to the work programme accordingly.

- 2.6 An additional item entitled 'Options for River Park Leisure Centre – Update' has been included in the work programme for consideration by the Town Forum at its meeting on 18 November 2015.

#### OTHER CONSIDERATIONS:

#### 3. COMMUNITY STRATEGY AND PORTFOLIO PLANS (RELEVANCE TO):

3.1 This paper seeks to ensure that:

- a) the Town Forum fulfils its terms of reference in a way that is well planned and executed, and
- b) the role of Councillors elected to lead and serve their communities is properly supported and developed.

Both these objectives support the corporate outcome of being an Efficient and Effective Council.

#### 4. RESOURCE IMPLICATIONS

- 4.1 Currently none, beyond the cost of room hire and officer support from within current budgets. If officers are involved in work of the Forum in the same way as they would be with Parishes; then their time will not be a specific charge to the Town Account. Work that solely relates to the Town may involve additional charges to the Town Account. The Forum will need to assess its work priorities so that they can be supported from within available resources.

#### 5. BACKGROUND DOCUMENTS

None

#### 6. APPENDICES

Appendix A: Winchester Town Forum Work Programme 2015/16

## WINCHESTER TOWN FORUM - WORK PROGRAMME FOR 2015/16

## SCHEDULED ITEMS OF BUSINESS

<b>10 JUNE 2015</b>						
<b>NO.</b>	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>REPORT/ ORAL REPORT</b>	<b>STATUS/ COMMENTS</b>
			<b>Original</b>	<b>Revised</b>		
-	Walking Strategy Workshop Update	Simon Finch	10 June 2015		Oral Report	
-	SPUD Cycle Café Update	Eloise Appleby	10 June 2015		Oral Report	
218	Solar City: Outcome of Scoping Study	Eloise Appleby	10 June 2015		Report	
219	St Maurice's Covert – Environmental Enhancement Update	Alison Davidson/Simon Finch	10 June 2015		Report	
220	Work Programme and Appointments 2015/16	Claire Buchanan	10 June 2015		Report	
<b>23 SEPTEMBER 2015</b>						
	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>REPORT/ ORAL REPORT</b>	<b>STATUS/ COMMENTS</b>
			<b>Original</b>	<b>Revised</b>		
224	Town Forum Small Grants 2015/16: Awards Summary	Eloise Appleby	23 Sept 2015		Report	
-	Roger Brown's Model of Victorian Winchester	Eloise Appleby	23 Sept 2015		Oral Report	
-	Solar City Update	Eloise Appleby	23 Sept 2015		Oral Report	
-	Station Area Development Update	Steve Tilbury	23 Sept 2015		Oral Report	

226	Community Engagement: Spreading the word – Community Groups, Neighbourhood Noticeboards and Newsletters.	Steve Lincoln/Simon Maggs	23 Sept 2015		Report	
225	Council Policy relating to Memorial Trees and Street Furniture	Susan Croker	23 Sept 2015		Report	
229	Magdalen Hill Cemetery Extension – Financial Update	Andy Hickman	23 Sept 2015		Report	
227	Winchester Town Account Financial Strategy	Darren Kennedy	23 Sept 2015		Report	
228	Winchester Evening Bus Services Update	Simon Finch	23 Sept 2015		Report	
223	Work Programme 2015/16	Claire Buchanan/Steve Tilbury	23 Sept 2015		Report	

**18 NOVEMBER 2015**

	BUSINESS	LEAD OFFICER	COMMITTEE DATE		REPORT/ ORAL REPORT	STATUS/ COMMENTS
			Original	Revised		
	Winchester Town Account – Draft Budget 2016/17	Alexis Garlick	18 Nov 2015		Report	
	Options for River Park Leisure Centre – Update	Steve Tilbury	18 Nov 2015		Report	
	Roger Brown's Model of Victorian Winchester	Eloise Appleby	18 Nov 2015		Report	

<b>20 JANUARY 2016</b>						
	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>REPORT/ ORAL REPORT</b>	<b>STATUS/ COMMENTS</b>
			<b>Original</b>	<b>Revised</b>		
	Proposed Core Grant Allocations for 2016/17	Eloise Appleby	20 Jan 2016		Report	
	Town Account Budget for 2016/17	Alexis Garlick	20 Jan 2016		Report	
<b>9 MARCH 2016</b>						
	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>REPORT/ ORAL REPORT</b>	<b>STATUS/CO MMENTS</b>
			<b>Original</b>	<b>Revised</b>		

**Items yet to be allocated (as listed in 2.5 above)**

- Public Transport – Bus Services in North and West Winchester (SALT Group)
- Provision of Affordable Housing in Winchester